



## **Empowering Confident Learners**

### **REPORTING TO PARENTS**

#### **Rationale:**

1. Both formal and informal reporting is important in the establishing of good relations between parents, child and teacher. These relationships are essential to good learning.
2. All reporting should be objective and constructive.
3. NAG 2 (c) states that each board must report to parents and students about each student's individual learning and progress and NAG 2 (d) states each board must report to the community as a whole on progress and achievement of students as a whole, and of identified and specifically targeted groups.

#### **Guidelines:**

1. Regular informal communication between parents and teachers will keep parents informed of what is happening in the school, especially about their child's learning.
2. General information will be communicated to whanau in fortnightly school newsletters and notices as required.
3. Student led conferences will be held twice a year.
4. Written formal reports for every student will be issued to whanau twice a year.
5. Reporting will be based on a range of data collected over the course of the year.
6. Written formal reports will be adapted to suit Individual Learning Plans of students with special needs.

7. Any concerns about the child's well-being, learning and relationships with others will be communicated by the teachers and staff in a timely, respectful and confidential manner.
  
8. All reporting of individual students' learning and progress to their parents will remain confidential to the relevant student and their parents as per the Privacy Act 1993.